

GIFTS OF STOCK

There are three methods you can use to donate gifts of stock to Oak Hill:

- ***In Person delivery of unendorsed certificate***

A donor may deliver the securities in person. The donor should also deliver a blank stock power with only a signature which is medallion guaranteed filled in. When a donor hands the stock and the stock power to the staff, the gift is complete.

{Date of Gift is the later postmark date of the two envelopes sent to Oak Hill.}

{The Value of the Stock is determined by taking the average of the reported high and the reported low on the date of the gift. (Calculated by Bank of America)}

- ***Mail of unendorsed certificate***

When a donor holds the securities and wants to mail them, tell him/her

- to send the unendorsed certificate with a letter giving his/her name, address and the purpose of the gift in one envelope by registered mail to Oak Hill.
- in a second envelope, tell him/her to send first class mail to Oak Hill a blank stock power that is signed but not filled in and is medallion guaranteed.
- *If there are different types of stocks being sent, each stock certificate requires a separate stock power.*

{Date of Gift is the date the donor hands the stock and stock power to the Oak Hill staff member.}

{The Value of the Stock is determined by taking the average of the reported high and the reported low on the date of the gift. (Calculated by Bank of America)}

- ***Electronic Transfer***

If your securities are held in a brokerage account, you can use electronic transfer following these instruction:

- Call the Development Office at Oak Hill to provide your name, the name and quantity of stock and the date it will be transferred
- Advise your broker to include your name and the sale information
- Instruct your broker to transfer your securities to:
 - Bank of America Trust #1
 - DTC Participate #955
 - DTC agent #20955
 - Reference CIB general gifts fund 42161008541222

Oak Hill's bank contact information:

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